



YPQI External Assessor Overview & Application

By agreeing to become a Youth Program Quality Intervention (YPQI) External Assessor, you are partnering with BLOCS, a partnership between JCPS, Louisville Metro Government and Metro United Way, to improve the quality of out-of-school time programs and services in our community. Participation is a significant commitment. Requirements include the following:

- Completing of the David P. Weikart Center PQA Basics & School Age External Assessor Reliability Training
- Successfully passing the reliability test
- Completing three OST site-based assessments in fall 2018 and three in spring 2019.

In total, these components amount to approximately 39 hours of volunteer service in the fall and 17 hours in the spring.

TIME COMMITMENT

Program Quality Basics Workshop : This can be completed one of two ways:

- In person at MUW in August 2018 from 9:00 am to 3:00 pm, 2016 (six hours)
- Online (four hours minimum)

David P. Weikart Center School Age External Assessor Reliability Training: This is an intensive workshop that prepares you to become a “certified reliable” YPQI External Assessor for school age OST Programs (K-6 grades). You must pass a reliability test at the end of the training and passage is not guaranteed. This workshop requires

- Pre-workshop homework (approximately two hours)
- In person training at MUW in August 2018 (eight hours each day)
- A homework assignment after the first day of training (one hour)

OPTIONAL Youth External Assessor Reliability Training: Those who pass the in-person school age reliability test will have the option of online training to become a YPQI External Assessor for youth OST Programs (4-12 grades).

Site Assessments: Each assessor will be expected to conduct three assessments in the fall of 2018 (between September 4th and October 31st) and three in the spring of 2019 (between March 1st & 31st). The average total time spent on one assessment is five hours.

- Each assessment requires travel to an OST site – typically between 3 and 6 pm on weekdays, but sessions may occasionally occur later, on Saturdays or Sundays.
- Each observation takes between 45 and 90 minutes.
- Each observation must be scored and entered into an online database. This typically takes two to three hours.

External Assessor Meetings: MUW typically hosts two meetings a year for External Assessors. We typically host external assessors for a debrief after each round of assessments. Each meeting lasts approximately 90 minutes.



Benefits

- Playing an integral role in improving OST programs that help students across our community graduate high school prepared for college, work and life.
- Receiving nationally recognized training valued at \$1,500 and the opportunity to earn an External Assessor Reliability Certification from the David P. Weikart Center for Youth Program Quality.
- Becoming part of a Continuous Quality Improvement Learning Community

Name: _____ **Title:** _____

Organization: _____

Address: _____ **Phone:** _____

Email: _____

Please check the boxes below to verify your availability:

- I have scheduling flexibility to complete three assessments in September 2018 and three in March 2019.

Attendance at Program Quality Assessment Basics (PQA Basics) training is required:

- I will attend the in-person Program Quality Basics Workshop from 9 a.m. to 3 p.m. August, 2018, at Metro United Way.

Signature of Applicant:

_____ **Date:** _____

Send completed form to TJ Delahanty at
Metro United Way ♦ 334 E. Broadway ♦ Louisville, KY 40202
TEL: 502.292.6169 ♦ EMAIL: tj.delahanty@metrounitedway.org