

By agreeing to become a Youth Program Quality Intervention (YPQI) External Assessor, you are partnering with BLOCS, a partnership between JCPS, Louisville Metro Government and Metro United Way, to improve the quality of out-of-school time programs that serve youth in our community. Participation is a significant commitment.

Requirements include the following:

- Completing of the David P. Weikart Center PQA Basics & School Age External Assessor Reliability Training
- Successfully passing the reliability test
- Completing three OST site-based assessments in fall 2018 and three in spring 2019.

In total, these components amount to approximately 39 hours of volunteer service in the fall and 17 hours in the spring.

YPQI ASSESSOR ROLE

External assessments are an integral part of the YPQI system. They give partners that offer out-of-school-time programming objective performance feedback on the quality of the services they provide for youth. This is the first step in improving their programs and providing support for them to deliver social-emotional learning opportunities for the students. Data from these programs demonstrates that this process works and that young people who attend high-quality programs perform better in school.

As a YPQI Assessor, you will be taking part in the following components of each assessment:

- Selecting a scheduled out-of-school-time program assessment to complete based on your availability
- Visiting the program site to observe pre-arranged activities for one to two hours
- Scoring those activities with the Program Quality Assessment tool for approximately two hours
- Entering your assessment scores into a database for approximately one hour

TIME COMMITMENT

Program Quality Basics Workshop: This can be completed one of two ways:

- In person at MUW on September 10, 2018 from 9:00 a.m. to 3:00 p.m. (six hours)
- Online (four hours minimum)

David P. Weikart Center School Age External Assessor Reliability Training: This is an intensive workshop that prepares you to become a “certified reliable” YPQI External Assessor for school age OST Programs (K-6 grades). You must pass a reliability test at the end of the training and passage is not guaranteed. This workshop requires:

- Pre-workshop homework (approximately two hours)
- In-person training at MUW on September 11 & 12, 2018 (eight hours each day)
- A homework assignment after the first day of training (one hour)

OPTIONAL Youth External Assessor Reliability Training: Those who pass the in-person school age reliability test will have the option of online training to become a YPQI External Assessor for youth OST Programs (4-12 grades).

Site Assessments: Each assessor will be expected to conduct three assessments in the fall of 2018 (between September 17 and November 16) and three in the spring of 2019 (between March 1 and April 30). The average total time spent on one assessment is five hours. Each assessment requires travel to a program site. Assessments typically take place between 3:00 and 6:00 p.m. on weekdays, but sessions may occasionally occur later or on weekends.

External Assessor Meetings: MUW typically hosts two meetings a year for External Assessors. We typically host external assessors for a debrief after each round of assessments. Each meeting lasts approximately 90 minutes.

BENEFITS

- Playing an integral role in improving out-of-school time programs that help students across our community graduate high school prepared for college, work and life
- Receiving nationally recognized training valued at \$1,500 and the opportunity to earn an External Assessor Reliability Certification from the David P. Weikart Center for Youth Program Quality
- Becoming part of a Continuous Quality Improvement Learning Community

Please print or type

Name: _____
First Middle Last Preferred Name

Organization: _____
Title

Mailing Address: _____
City County State Zip Code

Preferred Phone: _____

Email Address: _____

Please check the boxes below to verify your availability:

I have scheduling flexibility to complete three assessments in September through November 2018 and three in March/April 2019.

Attendance at Program Quality Assessment Basics (PQA Basics) training is required:

I will attend the in-person Program Quality Basics Workshop from 9:00 a.m. to 3:00 p.m. September 10, 2018, at Metro United Way.

Please indicate your preferred assessor role below:

I am volunteering my time as a YPQI External Assessor.

I will complete the six assessments required for new trainees, and then I would like to receive the stipend of \$125 per assessment.

Date _____

Signature _____

Printed Name _____

Send completed form to TJ Delahanty at:

Metro United Way
334 E. Broadway
Louisville, KY 40202
TEL: 502.292.6226
EMAIL: tj.delahanty@metrounitedway.com